



# Bruce Fairbairn Memorial Bursary

## Application Guidelines

### (A) A letter of Introduction ~ include the following:

1. Introduce yourself
2. Outline details of your residency on Hornby Island (length and schooling)
3. Outline your educational achievements
4. Explain your post-secondary educational plans, the institution you plan to attend, and your ultimate career goals
5. Describe your personal interests
6. Describe your Hornby community involvement
7. Contact Information

### (B) Financial Need

As accurately as you can, outline the impact that receiving this bursary would have on you - and if applicable - on your family.

### (C) Budget

Please include the following income & expense sources with the amounts they represent in your anticipated budget -

#### Income:

- a) Parents/Family = \$ \_\_\_\_\_
- b) Bursaries/Scholarships = \$ \_\_\_\_\_
- c) Work = \$ \_\_\_\_\_
- d) Loans/Savings = \$ \_\_\_\_\_
- e) Other (identify) = \$ \_\_\_\_\_

**Total Income for the academic year: \$ \_\_\_\_\_**

#### Expenses:

- a) Tuition = \$ \_\_\_\_\_
- b) Room and Board = \$ \_\_\_\_\_
- c) Books and Supplies = \$ \_\_\_\_\_
- d) Travel = \$ \_\_\_\_\_
- e) Other (identify) = \$ \_\_\_\_\_

**Total Expenses for the Academic Year: \$ \_\_\_\_\_**

### (D) Letters of Reference

You must include two letters of reference that are current within the past year.

(i) If you are a recent high school graduate, letters from former teachers are preferred.

(ii) If you are a mature student then please include one letter from someone in the area you plan to study and one letter from a personal reference.

### E. Proof of Registration

You must include proof of your application/registration to the post-secondary institution you are planning to attend.

*\*Once proof of acceptance to your program is received, the Bursary Selection committee will need a copy of that letter to add to your bursary application file.*

**Applications must be complete and received by email by 4pm on August 1, 2026.**

Please submit completed applications to:

[hornbyislandcommunityfund@gmail.com](mailto:hornbyislandcommunityfund@gmail.com) and [joy97531@gmail.com](mailto:joy97531@gmail.com)

*\*In fairness to all applicants, incomplete or late applications will not be considered.*